

ShipitSmarter Tips and Tricks

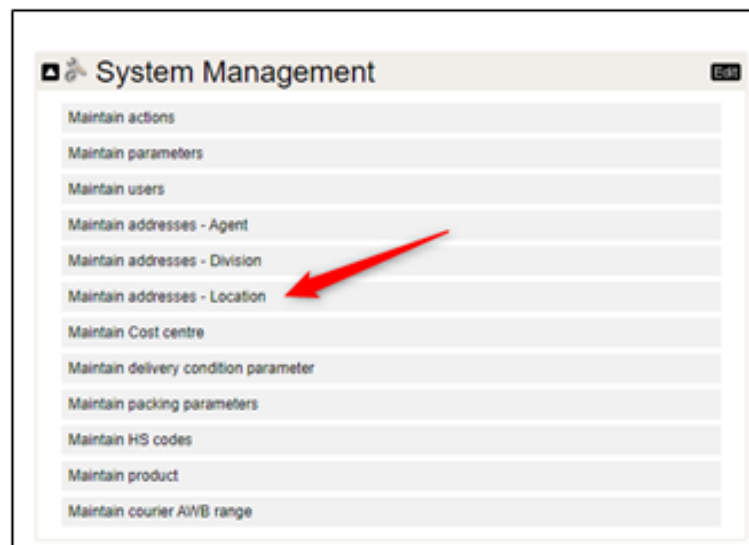
Adding Carrier accounts to locations

To support you, as a ShipitSmarter user, we share tips and tricks based on frequently asked questions. Do you have any tips to share too? Any questions you would like to have us make a tips & tricks document for? We are glad to help. Please let us know!

Want to add carrier accounts to locations? Here's what to do.

As a ShipitSmarter user you will most likely face the fact that you will have to add an account to a specific address of a customer, 3rd party or importer. This is a small change, but sometimes requires some help from our customer service desk. But... you can do this all by yourself! You will probably ask yourself how am I able to do this!? Well, this article will give you a brief explanation on linking carrier accounts to your address sets in ShipitSmarter.

The first step of the process is to go to the “Maintain addresses- Location” menu item. This is where you can maintain all the addresses that are used during the booking process. Think about the addresses of the buyer, receiver or for example the importer.



When you have pressed the “Maintain addresses- location” you will be led to the screen in where you are able to search for a specific address. Once you have found the address that you were looking for, simply click on the address to go the maintenance screen as to be seen below.

Maintain addresses

CUSTOMER NUMBER 364

COUNTRY

BUILDING (Internal number)

COMPANY NAME

ADDRESS Number

ADDRESS LINE 2

DIVISION

POST/ZIP CODE State/Province

CITY

CONTACT NAME

PHONE

EMAIL ADDRESS

TIME ZONE

LOCATIONTYPE

STATUS

DIVISION Currently: MAIN

HUB

LANGUAGE

ACCOUNTNUMBER

DHL 196544568

EEX 05650650

FED 18835742

SCH SIS1234

TNT 06462

UPS 9W9923

CONTACT NAME (0)

ACTIONS

On the right side of the screen you will see the “Account” button, which allows you to add the correct carrier accounts to a specific address. Once you have clicked the “Account” button, the screen below will open. On the left side it will show a list with all the carriers that have been setup in ShipitSmarter.

	AWB COMPONENT SERVICE	CARRIER LABEL COMPONENT SERVICE	DOCUMENTS COMPONENT SERVICE	CUSTOM_DOCUMENT_CONFIGURATION	DEFAULT STATUS AFTER BOOKING VIA STANDARD	CARRIER ACCOUNT NUMBER	ACCOUNT NUMBER TEST
(ASP)	_COMPONENT_AWB	_COMPONENT_CARRIERLABEL	_COMPONENT_DOCUMENTS	_CUSTOM_DOCUMENT_CONFIGURATION	_DEFAULT_STATUS	_ACCOUNT	_ACCOUNT_TEST
ChronoPost (CHR)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
DHL Same Day (COU)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
DHL Express (DHL)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	196544568	<input type="text"/>
DHL Eurplus (EEX)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	05650650	<input type="text"/>
Expeditors (EXP)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
FedEx (FED)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	18835742	<input type="text"/>
Fast Forward Freight (FFF)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Panalpina (PAN)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Purator (PUR)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
R L (RNL)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
DB Schenker Road (SCH)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	SIS1234	<input type="text"/>
Sea Carrier (SEA)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Stamps.com (STA)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
TNT Express (TNT)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	06462	<input type="text"/>
Transofox (TRA)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
TST	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
UPS Freight (UPF)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
UPS Express (UPS)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	9W9923	<input type="text"/>
DSV Road Span - UTI (UTI)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

*Note that the above screen could look different per customer environment. The above screenshots are from our demo environment.

Fill in the required account number in the column “CARRIER ACCOUNT NUMBER” and do not forget to press the “change” button on the bottom left of the page.

Now that you have followed the above steps, you have successfully added the carrier account number to a specific address. We hope that this article has helped you in getting more convenient with ShipitSmarter and improves your expertise with us.